



Riaan Eloff Music Academy

Standard Music Student Agreement

Enrollment

I, the undersigned, hereby enroll

(Full Names) _____

to study the instrument/s listed below, for the period as indicated on this form. By signing this document, I acknowledge that I have read it in its entirety, and agree to abide by its stipulations.

Note that all courses run in quarters of 3 months. Thus, you re-enroll for continuation every three months, except for the first year, where enrollment is for a 12-month period. Lessons take place once a week, as indicated in this form below and are an hour in length.

Instrument

Please select an instrument by making a circle around it:

- Piano
- Singing
- **Theory of Music** (This is a compulsory subject, and is presented at a level that coincides with the level of study at which the student finds themselves in the practical instrument)

Lesson Time

(Please DO NOT SIMPLY "PICK A TIME" at random. Only fill out this part of the form AFTER COMMUNICATION with REMA, so that you may agree upon a lesson time with the instructor.)

Enrollment is for the dates starting _____ 20____

Please circle the agreed-upon time for the lesson:

Mon Tues Wed Thurs Fri

14:00 14:30 15:00 15:30 16:00 16:30 17:00 17:30 18:00 18:30 19:00

Morning lessons are available upon special request. Do contact your instructor about such.

Fees

Fees calculated as a per-year figure, but are paid per quarter-enrollment. There is no per-lesson or per-month fee. A quarter that consists of an hour lesson each week, has a fee of R4125.00 for the quarter.

Fees are due one month before the start of a quarter, in full, for the upcoming quarter. Late registrations may carry a penalty, or may be denied.

Terms and conditions

- Lessons are presented at the agreed-upon times as listed in this agreement form. Any deviation from such lesson times needs to be confirmed in writing not less than 7 days prior to the lesson that deviates. Any notification closer to the deviating lesson will not be considered, and the lesson will be regarded as presented, whether or not the student attended it.
- Upon a notification of a deviation from the lesson time (7 days or more prior to the involved lesson), Riaan Eloff Music Academy (REMA) will attempt to schedule a catch-up lesson, but it is underlined that a reschedule is a best-effort service, and a catch-up lesson cannot be guaranteed.
- Lessons are presented on normal school-calendar days as stipulated by the South African Government. Please note that school terms and holidays of private schools, which deviates from the standard school terms indicated by the Government of South Africa, will not be brought into consideration. Public holidays and school holidays carry no lessons.
- Our Quarters are scheduled as follows:
 - Term 1: Jan, Feb, March
 - Term 2: April, May, June
 - Term 3: July, Aug, Sep
 - Term 4: Oct, Nov, Dec
- If a student arrives late for a lesson, that loss is for the account of the student. No additional time will be allowed to roll into another student's time.

- If a student misses more than two lessons without prior arrangement, REMA may consider not allowing them to re-register for the next quarter.

Contact Info

Email Address:

Cell Phone:

Emergency Contact Name:

Emergency Contact Cell Phone:

Any medical, psychological or other conditions that the teacher should be aware of?

Agreement

I realize that by signing this form, I bind myself to the stipulations within it, including those in "Addendum A" which is attached. I also realize that by signing it, I confirm that I am responsible for payments, and will be held liable in the event that payments are defaulted upon. I acknowledge and confirm that I have given all relevant information in this form, and that there is no condition, no circumstance, and no situation that may arise due to my withholding of information, for which I will hold the teacher or REMA responsible.

Promo code (if any) _____

Signed on this _____ day of _____, 20____ at Pretoria.

Student/Primary Caregiver/Parent

Banking Details for REMA are as follows:

FNB current account in the name of:

The R & L Trust

Acc no:

62156642904

Branch code:

252045

Addendum A

Student Lesson Requirements

- Students are required to bring the following to every lesson:
 - Blank Sheet Music Theory Workbook
 - Pencil
 - Eraser
 - Ruler
 - Relevant music book (The one in which their pieces are. The music teacher will indicate which book each student will use for the upcoming semester at their first lesson.)
 - Relevant theory of music book (The music teacher will also indicate which book is required for the upcoming semester at their first lesson.)
- Please note: if students do not bring along all of the above to their lesson, it will hinder the proper presentation of their lessons, and they may even be refused a lesson.
- Students are required to spend a minimum of 30 to 60 minutes per day, 5 days per week, on practice. Failing to do so may result in very poor progress. The recommended time is 60 minutes.